

Board of Alderman Regular Open Meeting

6:00pm

December 21, 2020 303 East Station Drive

Roll Call:

Mayor Steve Crosswhite – yes

Alderman Ashley Long - yes

Alderman Janice Butler - yes

Alderman Kyle Schultz – yes (he did arrive at 6:05pm)

Alderman Stan Robinson- yes he was by speaker phone

Mayor Steve Crosswhite will now lead the pledge of Allegiance

Geoff Neill School Superintendent Discussion on School Resource Officer he wanted to know if the City would be interested in sharing an officer. The City said yes go ahead and look into it and see what they can work out.

Maintenance Department John Gingerich spoke next he said he fixed the street light that someone ran over three years ago. This light cost \$2,400.00 it has taken a long time to get this installed. He wanted to know if the City should go after the lady that ran over this light three years ago. Yes Sergeant Kelb has information how to reach out to this lady.

He did tell the Council they installed two fire hydrants. He said the problem at this point is these fire hydrants need a three way head the cost is \$500.00 for each hydrant. Boone County wants to pull water from a three inch line. This pulls too much water and could collapse the lines if this happens are they liable.

Nick Sutton did put in a bid for \$3,000 for dress up work around town. Where All clear tore up the ground while installing sewer pipe.

Discussion on the Purchasing Policy & Guidelines and the Administrative Internal control Policy. Why do we have both do they complete each other or do they conflict with each other. After much discussion it was decided to combine the two policies and make it into one.

Alderman Ashley Long stated she thought it is a good idea to keep an eye on the purchasing and the amount being spent.

City Attorney Jackie Rodgers is going to work on putting the two together. In the meantime keep in mind a formal bid is anything over \$5,000.00 an ad has to be place in the paper.

An informal bid is \$501.00 to \$4,999.00 must get three or more quotes can be received by phone, email, fax and or hand written.

John Gingerich said twenty-three water services were installed this month. Zane Arends asked the Council if he could help with the water sewer budget. Yes anyone wanting to help with the budget in any department is more than welcome.

Police Department: Sergeant David Kelb Officer gave his police report. Questions came to him about a large sign in the front yard they thought not very appropriate. He said everyone has the right to put a sign in their front yard if they wish to do so.

Approval of the Regular Open Meeting Minutes November 23, 2020.

Alderman Ashley Long made a motion to accept the Regular Open Meeting Minutes November 23, 2020. The motion was seconded by Alderman Janice Butler with four in favor.

Approval of the monthly expenditures and to pay all bills prior to the next meeting.

Alderman Ashley Long made a motion to approve the monthly expenditures and to pay all bills prior to the next meeting. The motion was seconded by Alderman Stan Robinson with four in favor.

Alderman Ashley Long would like to see the City go out for bids for property and liability insurance for the City. Also look into some other insurance such as dental, vision and term life insurance for the City employees.

Tree Planting 2020 Arbor Day Proclamation 12/17/20 was a success.

Sturgeon Business License Discussion who should have a business license and what to do if they don't get a business license. It was thought best to encourage everyone with a business in town to be sure and get a business license. Also it is best if you are working in the City of Sturgeon you should get a business license in the City Office.

Use Tax update and discussion on revenue accumulation. In November we got our first used tax check in the amount of \$836.47 we have put the money in the treasure account with the bank number 100-110-4125.

PTO for new employees after much discussion it was decide to accumulate the PTO hours this year each employee will earn a total of 120 hours for the year except John and he will earn 160 hours for the year. For the 2021 year starting January 1, 2021 each employee will accumulate so many hours each pay period.

Resolution 12-2020

Resolution to engage the Aaron Decker, a building inspector with the City of Moberly to perform Building Inspection Services on the Community Development Block Grant, Residential Demolition Project for the City of Sturgeon, Missouri.

Where as, the City of Sturgeon is submitting a grant application to participate in the Missouri Department of Economic Development's Community Development Block Grant, Residential Demolition Program;

Where as, the Community Development Block Grant (CDBG) Program requires that an experienced building inspector oversee the requirements of the demolition contract;

Where as, the Community Development Block Grant (CDBG) Program requires that an experienced building inspector certify completion of demolition;

Where as, pre-selection of a building inspector increases the competitiveness of the CDBG grant application;

Where as, the CDBG Program will provide funding to pay for building inspection services;

Where as, no local Missouri Department of Transportation, Missouri Office Equal Opportunity or U.S. Department of Housing and Urban Development certified minority, women-owned, or disadvantaged business enterprises or Section 3 firms are available;

Where as, the building inspection quote obtained from Aaron Decker, inspector with the City of Moberly, was the lowest obtained by the City of Sturgeon;

Now, Therefore, Be It Resolved:

1. The Board of Alderman of the City of Sturgeon hereby authorize Aaron Decker to conduct all necessary building inspection services for each of the following properties included in the Community Development Block Grant, Residential Demolition Project: *214 East Davis, 200 East Canada, 307 West Smith, 204 East Davis, 109 North Rochford, 209 West Wall, 415 East Smith, 105 West Patton, 202 North Rollins* for the lump sum amount of \$1,350 or \$150 per property.
2. The foregoing authorization is contingent upon the City of Sturgeon being awarded a Community Development Block Grant for the Residential Demolition Project.

Mayor Crosswhite called for a motion to approve Resolution 12-2020. Alderman Ashley Long made a motion to approve Resolution 12-2020. The motion was seconded by Alderman Kyle Schultz with four in favor.

RESOLUTION 12-2020-1

Resolution to engage the Gehm Environmental to perform Asbestos Inspection Services for the Community Development Block Grant, Residential Demolition Project for the City of Sturgeon, Missouri.

Where as, the City of Sturgeon is submitting a grant application to participate in the Missouri Department of Economic Development's Community Development Block Grant, Residential Demolition Program;

Where as, the Missouri Department of Natural Resources (DNR) requires that all residential structures to be demolished as part of a rural or urban renewal must undergo an asbestos inspection by a Missouri DNR certified asbestos inspector prior to demolition of that structure;

Where as, the Community Development Block Grant (CDBG) Program requires a complete asbestos inspection of all properties proposed for demolition as part of the Environmental Review process;

Where as, pre-selection of an asbestos inspector increases the competitiveness of the CDBG grant application;

Where as, the CDBG Program will provide funding to pay for asbestos inspection services;

Where as, the inspection proposal by Gehm Environmental received the highest score out of all asbestos inspection proposals submitted to the City of Sturgeon;

Now, Therefore, Be It Resolved:

1. The Board of Alderman of the City of Sturgeon hereby authorize Gehm Environmental to conduct all necessary asbestos inspections and complete individual reports for each of the following properties included in the Community Development Block Grant, Residential Demolition Project: *214 East Davis, 200 East Canada, 307 West Smith, 204 East Davis, 109 North Rochford, 209 West Wall, 415 East Smith, 105 West Patton, 202 North Rollins* for the lump sum amount of \$4,275.00.
2. The foregoing authorization is contingent upon the City of Sturgeon being awarded a Community Development Block Grant for the Residential Demolition Project; and upon Gehm Environmental maintaining their asbestos certification throughout the length of the project.

Mayor Crosswhite called for a motion to approve Resolution 12-2020-1. Alderman Ashley Long made a motion to approve Resolution 12-2020-1. The motion was seconded by Alderman Kyle Schultz with four in favor.

RESOLUTION 12-2020-2

A RESOLUTION OF THE CITY OF Sturgeon, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective "the development of viable urban communities, by providing decent housing, suitable living environment and expanding economic opportunities principally for persons of low and moderate income";

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives;

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and,

WHEREAS, The city does have areas of need which may be addressed through the Community Development Block Grant program.

NOW, THEREFORE, BE IT RESOLVED by the City of Sturgeon, Missouri, that it desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Mayor of Sturgeon, Missouri hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant will dedicate \$4,500 of local cash funds and \$1,000 of in-kind materials or labor to be used in this project.

Mayor Crosswhite called for a motion to approve Resolution 12-2020-2. Alderman Ashley Long made a motion to approve Resolution 12-2020-2. The motion was seconded by Alderman Kyle Schultz with four in favor.

Parks & Trees Board: A Rosebud tree was planted at the City Park on December 21, 2020. In honor of Arbor Day.

Fair Grounds Board: Zane Arends said he got all the blocks in and the caps on.

Cemetery Committee: nothing at this time

Planning & Zoning Commission: nothing at this time

Recreation Center Board: Johnny Robinson did ask the Council if the Committees could be moved up on the Agenda as so they could give their report and go.

City Clerk Donna Tracy: none

City Attorney Jackie Rodgers: He is working on the annexation for the City Burn Pile. Mo Dot is reviewing the speed limit sign for the speed change on CC at this time. Also getting with Damon Robinson getting the sewer line easement agreement signed and sealed as so he can move forward.

Alderman Janice Butler: none

Alderman Kyle Schultz: none

Alderman Stan Robinson: none

Alderman Ashley Long: Question on the cash report also wants to hear what the auditors say at the six month evaluation before doing anything different with the CD's.

Mayor Steve Crosswhite: Did want to remind everyone sign-ups for Council and Mayor are going on right now. Hwy V will get chip and seal at this time. Our very own Ash Tree in the City Park will be in the March issue of the Missouri Conservationist.

The Mayor also said the question has been asked who in Sturgeon is interested in the Covid-19 vaccine. He has ask everyone to ask around to make sure there is interest in getting the vaccine.

It was also brought to the attention of the Mayor it would be nice to have the Alderman's cell phone number on the web-site. Everyone did agree that would be ok so the Mayor will post the cell phone numbers on the web-site.

Mayor did remind everyone that next month there will be a Closed Session on the agenda.

Alderman Janice Butler made a motion to adjourn seconded by Alderman Kyle Schultz with all four in favor.

Meeting Ended: 8:35 pm

Minutes Approved on:

ATTEST:

City Clerk Donna Tracy

Mayor Steve Crosswhite

The news media may obtain copies of this notice by contacting:

Donna Tracy, City Clerk 303 E Station Dr. Sturgeon Missouri 65284